

## **Minutes of the meeting held on May 2, 2016**

Present: Francis Murphy – Chair, James Monagle, Michael Gardner, John Shinkwin, Ellen Philbin, Attorney James Quirk and Chris Burns.

Arrived Late: Nadia Chamblin-Foster (Not present for agenda items 1 and 2)

The meeting was called to order at 5:01 PM. The meeting was digitally recorded.

### **Agenda Item #1 – Minutes**

Motion by Monagle, seconded by Shinkwin to accept the regular minutes of the meeting held on April 11, 2016. The motion carried on a 4-0 vote, with Chamblin-Foster absent.

### **Agenda #2 - Warrant**

The Director stated that the payment to MFS covers first quarter management fees. She stated that she expected to complete the transition of their account by June 1.

Motion by Shinkwin, seconded by Monagle to accept payment of warrant #8 in the amount of \$6,195,195.07 and Warrant #9 in the amount of \$321,274.02. The motion carried on a 4-0 vote, with Chamblin-Foster absent.

### **Agenda Item #3 – Superannuations**

Motion by Gardner, seconded by Chamblin-Foster to accept the Superannuation retirement applications submitted by Janet K. Cline, RN, Cambridge Health Alliance with thirty three years four months, Cheryl J. DaSilva, Orthopedic Medical Assistant, Cambridge Health Alliance with twenty-two years five months, Josephine DeAngelis, CNA Float Pool II, Cambridge Health Alliance with eighteen years three months, Marguerite Farino, RN, Cambridge Health Alliance with thirty-five years nine months, Shirley J. Harvey, Family Liaison, Cambridge School Department with thirty three years, Patricia A. Hollis, RN Case Manager, Cambridge Health Alliance with ten years one month, Diane M. Holt, RN Clinical Leader, Cambridge Health Alliance with twenty-eight years two months, Dorothy A. Leo, Manager, Cambridge Health Alliance with eleven years eight months, Daniel J. Lewicki, Lieutenant, Cambridge Fire Department with thirty-five years six months, Maria G. Marques, CNA, Cambridge Health Alliance, with thirty-four years eleven months, Kathy S. Matthews, Public Health Nurse with thirty-three years nine months, Joyce J. Mullane, Director of Telecommunications, Cambridge Health Alliance with thirteen years three months, Nancy Rappaport, Director of School Program, Cambridge Health Alliance with seventeen years one month, Mina Reddy, Division Head, Dept. of Human Services with thirty-two years one month, Mary Scott, Lab Technician, Cambridge Health Alliance with fourteen years seven months and George Villarroel, Mechanic, Department of Public Works with twenty-one years nine months. Voted unanimously.

### **Agenda Item #4 – Make-ups /Redeposits / Liability**

The Board reviewed make-up and redeposit worksheets for ten members.

The Director stated that she was requesting that the Board waive interest on the make-up for Patricia Carr, as the Human Services Dept. neglected to withhold contributions when she became a full-time employee.

Motion by Chamblin-Foster, seconded by Gardner the make-up of contributions requested by: Denise M. Belloste, two years four months (pro-rated), Patricia M. Carr, two years eleven months (pro-rated), requesting to waive interest, Sarah Han Chun Leng, four months, Mary Mahoney-Smith, two months (pro-rated), Dennis J. Maragioglio, one year (pro-rated), Michael R. Morrissey, five months (pro-rated), Cleo M. Stoughton, one year one month (pro-rated), Frances Lyndelle Tyree, one year eight months (pro-rated), to allow the redeposit of refunds

requested by Margaret Donnelly Moran, eleven years nine months and Ellen M. Pridham, four months. Voted unanimously.

**Agenda Item #5 – Refund Applications**

The Board reviewed a list of refund applications submitted in April.

Motion by Gardner, seconded by Shinkwin to accept six refund applications. Voted unanimously.

The Chairman requested to adjourn the open meeting and go into executive session for the purpose of discussing disability retirement applications. The Chairman stated that the meeting would reconvene in open session at the conclusion of the executive session.

On a roll call, the vote was as follows:

Michael Gardner:	YES
Nadia Chamblin-Foster:	YES
John Shinkwin:	YES
James Monagle:	YES
Francis Murphy:	YES

**Agenda Item #6 – Accidental Disability Benefit – Thomas Kelley**

The Board reviewed the certificates and narrative reports of three separate medical exams, the member’s application, treating physician’s statement and employer’s statement pertaining to Thomas Kelley’s Accidental Disability application.

Motion by Gardner, seconded by Chamblin-Foster to accept the majority findings of the medical panel and grant Accidental Disability benefits to Thomas Kelley. Voted unanimously.

**Agenda Item #7 - Disability Application – Tyrone Wilson**

The Board reviewed the member’s application, treating physician’s statement and employer’s statement pertaining to Tyrone Wilson’s Accidental Disability application.

Motion by Gardner, seconded by Chamblin-Foster to accept the application for either Accidental or Ordinary Disability benefits filed by Tyrone Wilson, and to request that PERAC convene a medical panel. Voted unanimously.

**Agenda Item #8– PERAC Memos**

The Board reviewed PERAC Memos 14 and 15.

Quirk noted that the revised disability regulations allow Boards greater authority in conducting hearings in disability cases involving psychiatric issues.

**Agenda Item #9 - Old Business**

Quirk reported that the securities case involving Western Union has been dismissed. A revised complaint has been filed, addressing those issues that the judge saw as cause to dismiss the matter.

**Agenda Item #10 - New Business**

The Board may discuss items which were unanticipated at the time that the agenda was created.

**Agenda Item #11 - Executive Session**

Agenda Item #6 – adopted

Agenda Item #7 – adopted

### **Agenda Item #12 - Chairman's Report**

The Chairman reported that he attended the Cambridge Bancorp annual meeting. The bank CEO stated that he is still working to increase the liquidity of the bank's stock.

The Chairman stated that he had some preliminary discussions with Kathy Riley regarding the actuarial valuation, and that he also discussed the process with Louis DePasquale. He stated that he would favor lowering the assumed rate of return from 7.875% to 7.75%, but that he would prefer not to adopt a new mortality table at the same time. DePasquale stated that the City's primary concern was that the funding schedule not be extended out past the current date for full funding. The Director stated that the State has lowered their assumption return to 7.75%.

Gardner stated that he would also favor making a change to the salary growth assumption. The Chairman suggested, in the interests of keeping to a manageable number of funding options, that the Board request that all of Riley's drafts assume a 7.75% rate of return, and to show the impact of a new mortality table. Quirk stated that the funding schedules he has seen approved over the last year keep a 5% wage growth assumption. The Chairman stated that he would request that Riley use her own judgment as to the appropriate salary assumption, and the Board could request additional information after reviewing the first series of scenarios.

### **Agenda Item #13 - Executive Director's Report**

The Director stated that five retirees had their checks withheld for failing to return their annual affidavit.

The following documents were also reviewed by the Board:

- Notice of Retiree Death
- Correspondence from Attorney James H. Quirk re: Gay Koty vs. Cambridge Retirement Board and Somerville Retirement Board.
- Correspondence from Attorney James H. Quirk re: PERAC vs. Edward A. Bettencourt.
- February Financials - General Ledger, Summary of Accounts, Trial Balance, Adjustments, Cash Disbursement, Cash Receipts, Wire Transfers.
- Investment Manager Review Agenda.
- Lazard Asset Management – March 2016 Portfolio Review.

Monagle moved to adjourn at 6:40 PM.