

Minutes of the meeting held on February 6, 2017

Present: Francis Murphy – Chair, James Monagle, Michael Gardner, Nadia Chamblin-Foster, John Shinkwin, Ellen Philbin, Attorney James Quirk and Chris Burns.

The meeting was called to order at 5:00 PM. The meeting was digitally recorded.

Agenda Item #1– Minutes

Motion by Gardner, seconded by Chamblin-Foster to accept the regular minutes of the meeting held on January 9, 2017. Voted unanimously.

Motion by Chamblin-Foster, seconded by Shinkwin to accept the executive session minutes of the meeting held on January 9, 2017. Voted unanimously.

Agenda Item #2 - Warrant

Motion by Chamblin-Foster, seconded by Gardner to accept payment of warrant #2 in the amount of \$6,563,196.87 and Warrant #3 in the amount of \$955,647.61. Voted unanimously.

Agenda Item #3 – Superannuations

Motion by Chamblin-Foster, seconded by Shinkwin to accept the Superannuation retirement applications submitted by Kathleen Fitzgerald, Branch Manager, Cambridge Public Library with ten years ten months, Lise W. Foss, Staff Librarian, Cambridge Public Library with twenty-one years, Robert F. Goodwin, Program Manager, Department of Human Services with thirty-four years seven months, Patricia A. Macher, Administrative Assistant, Emergency Communications Department with twenty years five months, Shirley Roderick, Career Counselor, Department of Human Services with seventeen years eight months, Annette C. Rodibaugh, Operations Manager, Department of Public Works with twenty-four years eleven months, Timothy J. Toomey Jr., City Councilor, Cambridge City Council, with thirty-seven years two months and Hafthor Yngvason, Director of Public Art, Cambridge Arts Council with sixteen years nine months. Voted unanimously.

Agenda Item #4 - Make-ups /Redeposits / Liability

The Board reviewed make-up and redeposit worksheets for three members.

Motion by Gardner, seconded by Chamblin-Foster to allow the make-up of contributions requested by Stephanie F. Chaves, two months (pro-rated), John W. Crowley, two months (pro-rated) and Brian M. O'Regan, nine months (pro-rated). Voted unanimously.

Agenda Item #5 – Refund Applications

The Board reviewed a list of refund applications submitted in January.

Motion by Chamblin-Foster, seconded by Monagle to accept four refund applications. Voted unanimously.

The Chairman requested to adjourn the open meeting and go into executive session for the purpose of discussing disability retirement applications. The Chairman stated that the meeting would reconvene in open session at the conclusion of the executive session.

On a roll call, the vote was as follows:

Michael Gardner:	YES
Nadia Chamblin-Foster:	YES
John Shinkwin:	YES
James Monagle:	YES
Francis Murphy:	YES

Agenda Item #6 - Accidental Disability Benefit – Kyle Hood

The Board reviewed the certificates and narrative reports of Kyle Hood’s medical panel, the member’s application, treating physician’s statement and employer’s statement pertaining to his application. Attorney Neil Rossman and Kyle Hood appeared before the Board.

Monagle moved to accept the findings of the medical panel and to grant Accidental Disability benefits to Kyle Hood. Shinkwin seconded the motion. The motion carried on a 4-0 vote. Gardner abstained from the vote.

Agenda Item #7 – Accidental Disability Benefit – Thomas Kelley

The Board reviewed the certificates and narrative reports of Thomas Kelley’s medical panel, the member’s application, treating physician’s statement and employer’s statement pertaining to his application. Thomas Kelley appeared before the Board.

Motion by Gardner, seconded by Monagle to accept the majority findings of the medical panel and to grant Accidental Disability benefits to Thomas Kelley. Voted unanimously.

Agenda Item #8 - Accidental Disability Benefit – John Kotowski

The Board reviewed the certificate and narrative report of John Kotowski’s joint medical panel, the member’s application, treating physician’s statement and employer’s statement pertaining to his application.

Motion by Gardner, seconded by Shinkwin to accept the findings of the medical panel and to grant Accidental Disability benefits to John Kotowski, a Fire Lieutenant. Voted unanimously.

Agenda Item #9 - Accidental Disability Application – Michael Quinn

The Board reviewed the member’s application, treating physician’s statement and employer’s statement pertaining to Michael Quinn’s Accidental Disability application. Attorney Thomas Gibson appeared, representing the member.

Motion by Gardner, seconded by Monagle to accept the Accidental Disability application filed by Michael Quinn, Skilled Laborer/Curb Setter in the Dept. of Public Works and to request that PERAC convene a medical panel. Voted unanimously.

Agenda Item #10 – Accidental Disability Benefit - Joseph Russell

The Board reviewed the certificates, narrative reports and clarification letters from Joseph Russell’s medical panel, the member’s application, treating physician’s statement and employer’s statement pertaining to his application. Attorney Thomas Gibson appeared, representing the member.

Motion by Gardner, seconded by Shinkwin to accept the majority findings of the medical panel and grant Accidental Disability benefits to Joseph Russell, Off-Hours Supervisor in the Dept. of Public Works. Voted unanimously.

Agenda Item #11 - Accidental Disability Application – James Crowley

The Board reviewed the member’s application, treating physician’s statement and employer’s statement pertaining to James Crowley’s Accidental Disability application. Attorney Thomas Gibson appeared, representing the member.

Motion by Gardner, seconded by Monagle to accept the Accidental Disability application filed by James Crowley, Electrician in the Electrical Department and to request that PERAC convene a medical panel. Voted unanimously.

Agenda Item #12 - Accidental Disability Application – Kathleen McElaney

The Board reviewed the member’s application, treating physician’s statement and employer’s statement pertaining to Kathleen McElaney’s Accidental Disability application. The member is represented by Attorney Brian Cloherty, who did not attend the meeting.

Motion by Gardner, seconded by Chamblin-Foster to accept the Accidental Disability application filed by Kathleen McElaney, Operator in the Water Department and to request that PERAC convene a medical panel. Voted unanimously.

Agenda Item #13 - PERAC Memos

The Board reviewed PERAC Memos numbered from 1 through 13.

The Chairman requested that the Director include consideration of a COLA on the March agenda.

Agenda Item #14 – Board Election

The Board reviewed a proposed schedule for a Board election.

The Chairman stated that John Shinkwin’s term would expire at the end of July. Motion by Gardner, seconded by Chamblin-Foster to appoint Chris Burns as the Election Officer and to accept the proposed schedule for the election. Voted unanimously.

Agenda Item #15 - Old Business

Not needed.

Agenda Item #16 - New Business

The Director reviewed the system’s process for notifying members of their right to discontinue retirement deductions after they turn 70 years old.

Agenda Item #17 - Executive Session

Agenda Item #6 – adopted

Agenda Item #7 – adopted

Agenda Item #8 – adopted

Agenda Item #9 – adopted

Agenda Item #10 – adopted

Agenda Item #11 – adopted

Agenda Item #12 – adopted

Agenda Item #18 - Chairman’s Report

The Chairman stated that he had a conversation with Louis DePasquale regarding the recent Boston Globe article about Garrett Bradley, and Monagle reported that the City Council did not raise the topic at their most recent meeting.

Gardner stated that he would like to review the Board’s process for exchanging information via email. Quirk recommended that Board members should try to avoid group emails, but rather communicate through the Executive Director.

Chamblin-Foster requested that the Board consider adopting a policy to allow remote participation by Board members. The Chairman stated that he would be opposed to allowing remote participation.

Agenda Item #19 – Executive Director’s Report

The Director requested that members sign documents related to the hiring of Intercontinental, JP Morgan and Brandywine.

The following documents were also reviewed by the Board:

- Notice of Retiree Death.
- Correspondence from Attorney James H. Quirk re: Review of PERAC Memo #29/2016.
- Correspondence from Attorney James H. Quirk re: Michele Borucki vs. State Board of Retirement.

- Correspondence from Attorney James H. Quirk re: Thomas Lacroix vs. City of Waltham Middlesex Superior Court.
- Correspondence from Attorney James H. Quirk re: William Mulcahy vs. Teachers Retirement System.
- November Financials – November General Ledger, November Summary of Accounts, November Trial Balance, November Adjustments Reports, November Cash Disbursements, November Cash Receipts, Wire Transfers.
- Cambridge Retirement Board – Investment Manager Review Agenda.
- Boston Globe Article – Firms profited from Garrett Bradley’s ties.

Monagle moved to adjourn at 7:25 PM.